DISTRICT 1B CONSTITUTION

&

 BY-LAWS

Choteau, Conrad, Cut Bank, Fairfield, Rocky Boy, Shelby

REVISED

DECEMBER 18, 2007

OCTOBER 2008

OCTOBER 9, 2009

AUGUST 23, 2010

***OCTOBER 26, 2018***

**Article #1 NAME:**

The name of this organization shall be District 1-B Athletic Conference of the Montana High School Association.

**Article #2 PURPOSE:**

The purpose of this organization shall be to stimulate and improve the activities of the member schools by establishing District organization, schedules, rules, and regulations.

**Article #3 MEMBERSHIP:**

Section 1: Membership in this organization shall consist of accredited high schools assigned by the Montana High School Association.

Section 2: A high school shall be considered an active member of these organizations as long as it pays its dues, if any; is in good standing with the Montana High School Association; and abides by the provisions of this constitution and its by-laws.

Section 3: Other high schools of Montana may become members by assignment or realignment by the Montana High School Association.

Section 4: Any member school shall be suspended from the District/Division if suspended by the Montana High School Association.

Section 5: Any school may be reinstated on the basis of its original entry.

Section 6: Dues shall be assessed annually, and the amount to be assessed shall be determined at the fall meeting.

**Article #4 ADMINISTRATION:**

Section 1: The officers of this organization shall consist of a president, vice-president, and a secretary-treasurer who are representatives of member schools.

Section 2: The presidency and secretary-treasurer will rotate every two years between member districts in alphabetical order. The vice-president will be from the school who will inherit the presidency the following year.

Section 3: In the event the presidency rotates to a school which is under the direction of a new Superintendent whom has not been involved in this district or the school is new to the District 1-B, the presidency may be passed to the next school in line at the new school district’s discretion.

Section 4: Each member school shall be entitled to one (1) vote. The voting representative from each school shall be the administrator, athletic director, coach, or such person designated by the school to cast the vote.

Section 5: The Executive Committee shall consist of the president, vice-president, and the secretary-treasurer.

 Section 6: The duties of the officers shall be:

 A***. President:***

 1. Call all meetings provided for in the constitution and/or By-Laws.

 2. Call all meetings of the Executive Committee.

 3. Preside at all meetings.

4. Appoint temporary committees as deemed necessary.

 5. Call all special meetings.

6. Shall coordinate with the Divisional President in publishing and selling the tournament booklets in Volleyball and Basketball for District & Divisional.

 ***B. Vice-President:***

1. Preside at all meetings in the absence of the president.

 2. Sit on the Executive Committee.

 ***C. Secretary-Treasurer:***

 1. Record and publish the minutes of all Executive Committee Meetings.

 2. Record and publish the minutes of all meetings.

3. Keep a record of all receipts and expenditures and issue an annual statement to all member schools.

 4. Issue checks and keep all bills current.

5. Propose and compile master schedules where applicable.

6. Purchase trophies and other materials approved by this Constitution, By-Laws, and through action at meetings.

7. Direct correspondence with the Montana High School Association on matters concerning activities. All business shall go through the secretary’s office.

8. Shall maintain weekly standings of district contests for seeding purposes ***in conjunction with the District Website Manager performing these duties.***

9. Notification of all schools for placement of seeding into district tournaments by Monday morning following the final week of competition.

10. Shall distribute and collect all nominations and voting ballots for all-conference. Shall notify all schools of final results.

11. Shall request All-Conference and All-State certificates from the MCA Class B Representative.

 ***D. Executive Committee:***

1. Settle disputes regarding interpretation of the Constitution, By-Laws, and minutes.

2. Make appointments to fill vacancies of the Executive Committee.

3. Perform other duties as the membership shall delegate.

Section 7: Vacancies in any office shall be filled by appointment by the Executive Committee.

Section 8: In all matters not specifically expressed in the constitution and By-Laws, the parliamentary authority shall be Roberts Rules of Order, Revised.

**Article #5 MEETINGS:**

Section 1: There shall be a minimum of two (2) regular district meetings during the school term as follows:

A. Fall meeting: To be held at the District Girls Volleyball Tournament with hour and place to be designated by the president.

B. Winter meeting: The regular winter meeting shall be held at the District Boys & Girls Basketball Tournament with hour and place designated by the President.

Section 2: A special meeting may be called by the President, or the Vice-President in case of a vacancy in the presidency, or by a written request signed by a majority of the member schools of the District.

Section 3: Meetings shall be open to all administrators, athletic directors, and coaches of member schools, or appointed representatives. All such persons shall have the right to the floor for discussion and for making motions. All meetings are open to any interested persons.

Section 4: To conduct business, an official representative from a majority of the member schools of the District must be present.

**Article #6 AMENDMENTS:**

Section 1: This constitution may be amended at any regular or special meeting provided that the amendment has been submitted to the member schools at least two (2) weeks prior to the meeting at which the vote is to be taken on the amendment. The adoption of the amendment shall require at least a two-thirds (2/3) affirmative vote from the member schools.

**BY-LAWS**

**Article #1 LEAGUE CHAMPIONSHIPS AND STANDINGS:**

 Section 1: Tie Breaking System:

1. The Taylor Point System involves distributing points to each team based upon final score of each game and shall follow the recommendation of the State B Constitution for each sport.

**Article #2 ALL-CONFERENCE, ALL-STATE SELECTIONS:**

Section 1: District 1B will follow the State Class “B” Constitution for the selection of All-Conference players for football, volleyball, boys’ basketball, and girls’ basketball.

Section 2: District 1B will follow the State Class “B” Constitution for the selection of All-State players for football, volleyball, boys’ basketball, and girls’ basketball.

 Section 3: Track & Field:

A. The site and date for each District track meet shall be determined by a majority vote at a District meeting.

B. The meet manager shall be appointed by the members present at the time of the selection of the meet site and date.

C. The order of events will be as recommended by the National Federation unless changed by majority vote of member schools involved.

 D. District Track Meet: The track meet shall be one day.

**Article #3 SCHEDULING:**

Section 1: Due to the differences in facility as well as school district resources, the host team, after consultation with visiting teams, will determine start times for stacked games and Saturday contests.

Section 2: It is recommended that schools follow the recommendation of the MHSA scheduling committees/schedule where applicable.

Section 3: Starting time could be changed pending mutual agreement between schools involved.

**Article #4 GENERAL ADMINISTRATION:**

Section 1: Radio Broadcasting: This is the home schools decision. They can either allow or disallow.

Section 2: Television: This is the home schools decision unless it runs contrary with the Montana High School Association.

Section 3: Entertainment: Visiting pep bands are discouraged from playing at regular season games.

Section 4: Admissions: This item is set by the host school district with the exception of Girls Basketball, Boys Basketball, Wrestling, Football and Volleyball. The following ticket prices are designated for Girls Basketball, Boys Basketball, Football, Wrestling and Volleyball regular season events:

 Adults ***$7.00***

 Children ***$5.00***

Regular season tournament ticket prices will be set by the host school.

School Districts will determine their own individual pricing/policies for Adult Passes, Family Passes, Senior Citizen Tickets and Student Activity Tickets.

A child is defined as a student in grades Kindergarten through 12th grade.

Section 5: Towel Service: This host school will furnish towel service to participating teams in basketball, football, wrestling and volleyball.

Section 6: Secretary-Treasurer Salary: The salary for the District secretary-treasurer shall be $250.00 per year.

Section 7: Passes: Each member school shall receive ***Divisional passes from the divisional secretary, as stated in the Northern Divisional Constitution.*** These are to be used by school personnel. Cheerleaders, sponsors, bus drivers, or coaches do not need passes when they are participating.

Section 8: ***The District Website Manager will receive a stipend of $50 per school per year. Said amount will come from the yearly dues.***

Section 9: Balls: The home team will furnish warm-up balls for basketball and volleyball for the visiting teams.

Section 10: The District 1-B will follow the recommendation of the MHSA in regards to artificial noisemakers and safety issues. A list of prohibited artificial noisemakers can be obtained from the MHSA. This also includes refraining pep bands from performing during clock time of any contest.

Section 11: All persons involved in direct association with teams, i.e. cheerleaders, mascots, managers, must be high school students. There will be no limit to the number of participants in performing bands or in cheer squads.

Section 12: District 1-B endorses Wednesday evening as Family Night. School district may choose to have a different evening as their designated family night; however, District 1-B encourages a standard day of the week. The rules/policies, associated with Family Night, are determined by individual school districts.

**Article #5 GENERAL POLICIES:**

Section 1: Schools should send program materials to the host school one week, or sooner, in advance of the game. Program material should include: players name, height, weight, year in school, names of other key personnel, school song, colors, nickname, and names of cheerleaders.

Section 2: ***Coaches from both schools are to send final score/match results to the person in charge of District Standings and Taylor Point calculations, at the conclusion of the competition.***

Section 3: Each school shall receive two (2) copies of the minutes of all meetings. It is suggested that these minutes be filed in the policy manual for future reference.

 Section 4: TOURNAMENT:

A. The site of the District tournaments will be determined annually. Consideration should be given to a fair and equitable east-west rotation plan for tournament site.

B. The tournament officials shall schedule team assignments to dressing rooms and benches. They shall also inform teams of the MHSA designation for which teams wear light and dark uniforms for all tournament games.

C. Participating bands will be allowed free of admission when accompanied and vouched for by the school’s director. Half-time belongs to the two teams playing and details will be worked out between the band directors.

D. The advance ticket sales for the tournament shall be for adult and student all-session tickets only.

 E. Only six (6) cheerleader passes will be provided.

F. The school district which holds the District Presidency shall have the responsibility to coordinate program publication efforts with the Divisional President for the design and publishing of a “Divisional” tournament program.

G. Six (6) game referees per gender will be nominated to officiate at the District Girls/Boys Basketball Tournament. It is recommended that nominated officials reside within a reasonable distance from the tournament site.

 H. ***Basketball:***

1. To determine District representation at the Divisional Tournament in basketball, the tournament format will be single elimination on the championship side to determine the number 1 and 2 seeds and double elimination on the consolation side to determine the number 3 and 4 seeds. Warm-ups, between or prior to the start of a game, will be twenty minutes.

 I. ***Volleyball:***

1. To determine District representation at the Divisional Tournament in volleyball, the tournament format will be a true double elimination tournament.

 Section 5: MISCELLANEOUS:

A. Each school shall be furnished with two (2) copies of the District Constitution and By-Laws.

B. All revisions of policies will be dated and distributed as they become effective.